



Republic of Serbia  
**MINISTRY OF FINANCE**  
**Department for Contracting and**  
**Financing of EU Funded Programmes**  
**(CFCU)**

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**CONTRACTING AUTHORITY'S CLARIFICATIONS No. 2**

**“Equipping Preschool Institutions”**

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<b>No.</b>	<b>Question</b>	<b>Answer</b>
1.	<p><b>Question No. 1:</b> Instructions to tenderers, Article 1.1: For all 3 LOTs, it is stated that the period of implementation of the tasks shall be 365 days. The implementation period will include delivery period of 150 days.</p> <p>Please clarify why is so long period of 215 days foreseen for the Installation and Provisional Acceptance procedure.</p> <p>Are the end user institutions ready for the installation and acceptance of the equipment immediately after the delivery?</p>	<p>The delivery period was extended to 210 days. The mentioned issue is remedied by means of Corrigendum no.1 to Tender Dossier, published on EuropeAid and CFCU website accordingly.</p> <p>The whole implementation period is calculated in accordance with the numerous recipients and significant quantities of equipment.</p> <p>The end-user institutions are ready for installation and acceptance of the equipment. Please note that due to the significant quantities of equipment, required space within the recipients' premises, and attendance of children in preschool institutions where the installation is to take place, specific operational/logistic arrangements might need to be agreed at the time of delivery with each preschool institution.</p>
2.	<p><b>Question No. 2:</b> ANNEX II + III, Lot 2: Technical Equipment, Item 2 Projector: Resolution: min XGA(1024x768) is requested.</p> <p>Please clarify if the requested minimal XGA(1024x768) resolution is the native resolution of the Projector, or the offered Projector should only support XGA resolution.</p>	<p>XGA(1024x768) is the minimal native resolution required.</p>
3.	<p><b>Question No. 3:</b> ANNEX II + III, Lot 2: Technical Equipment, Item 3 Laptop: OS: W10 or equivalent.</p> <p>Please clarify this request. Is “W10” abbreviation for Windows 10 operating system? If yes, please clarify if Linux OS is acceptable as equivalent.</p>	<p>Yes, “W10” is the abbreviation for Windows 10. Any equivalent operating system may be considered acceptable, provided the full functionality and connectivity with other hardware (webcams etc.) is secured.</p> <p>However, please note that in accordance with PRAG 2018 section 4.3.4 Additional information during the procedure, the Contracting Authority cannot give a prior</p>

		opinion on the assessment of the tender..
4.	<p><b>Question No. 4:</b> ANNEX II + III, Lot 2: Technical Equipment, Item – 6: Web camera is requested.</p> <p>Please clarify the purpose of this Item in the scope of the delivered equipment. Should it be connected to Item 3 – Laptop?</p>	<p>The web camera should be external, connectable with Laptop via USB or WiFi. Therefore it needs to be compatible with the OS on the Laptop.</p>
5.	<p>ANNEX II + III, Lot 1: Furniture and Equipment, Item – 5 Baby bed: made of special anti-allergenic PVC materials is requested.</p> <p>Please clarify what proof for this specification should be provided in the tendering stage. Is it necessary to provide official Certificate for PVC materials confirming anti-allergenic feature in our Tender offer?</p>	<p>Please refer to the Corrigendum no.1 to Tender Dossier, published on EuropeAid and CFCU website accordingly.</p> <p>Relevant documentary evidence (e.g. official certificate) must be provided, proving the compliance with the requirements set in the Annex II+III: Technical Specifications + Technical Offer.</p>
6.	<p>Please clarify as regards the <b>Distribution List</b> :</p> <p>There are <b>55 different addresses</b> specified for the delivery of the goods. Please clarify if the goods must be delivered to those 55 addresses uninstalled and then – the installation to take place at each of the 55 addresses?</p> <p>Please confirm that at the 55 addresses there is sufficient security for the storage of the delivered goods and sufficient space for their installation and you will provide daily access for the installation teams and for their tools and equipment.</p> <p>Please advise if the items could be delivered already assembled and handed over at each of the 55 address and the PAC signed accordingly on handing over the assembled items (after they have been checked )?</p>	<p>The items can be delivered either assembled or disassembled (to be assembled on location).</p> <p>The exact arrangements for assembly, installation and storing of the items will need to be agreed with each preschool institution prior to delivery, as these will depend on particular circumstances present there at the time of delivery.</p> <p>Sufficient security for storage of delivered goods in preschool institutions will be ensured. For example, it may prove necessary to make arrangements to perform the assembly/installation in separate buildings (kindergartens) belonging to the preschool institution (these are located in the same municipality as preschool institution’s main headquarters).</p> <p>Access to the exact rooms where the items need to be installed will be made possible by the preschool institution, but this will also need to be in accordance with an operational plan to be agreed on prior to delivery (generally in the afternoons, when there are often less children present).</p> <p>For the procedure of the PAC issuance, please refer to the Article 31 of Special and General Conditions of the Contract.</p> <p>Please refer to the Distribution Lists for the exact addresses. The total of 56 addresses is on the each list.</p>
7.	<p><b>Lot 1:</b> Please advise if locally manufactured furniture will be accepted, which is</p>	<p>Please note that in accordance with PRAG 2018 section <b>4.3.4 Additional information during the procedure</b>, the Contracting Authority</p>

	certified with quality certificates from the accredited control house "Jugoinspekt" from Serbia and the Belgrade Faculty of Forestry, which the certification agency of Serbia for attesting wood products ?	cannot give a prior opinion on the assessment of the tender.
8.	<b><u>Lot 1:</u></b> Please provide Technical Drawings or at least pictures of the required items. Please note the quantities required and very big hence the manufacturer must be absolutely sure what is required by the technical specifications hence they have asked for Technical Drawings and / or Pictures.	Please refer to the Clarifications No.1, Answers no: 1, 2, 3, 4 and 5.
9.	<b><u>Lot 1:</u></b> Item 5 Baby Bed: you have specified the required material as “ PVC material” 135 x 55 x 11 , children mattresses could be placed on them or not”. Please clarify if you need 14.600 mattresses to be included with the beds? Or only PVC beds are required without mattresses?	The mattresses need to be included.  The mentioned issue is remedied by means of Corrigendum no.1 to Tender Dossier, which is published on EuropeAid and CFCU website.
10.	<b><u>Lot 1:</u></b> Instead OR as an alternative of the specified PVC / plastic material, please accept for Item 5 easily Stackable Children’s Beds made out of sustainable wood material supplied including the mattresses. We are aware that the PVC beds <u>without mattresses</u> weigh approximately 3,5 kg ; however, our sustainable beds <u>together with the mattresses</u> weigh approximately 7 kg. which is not a significantly different weight difference. Additionally, the price of both type of beds is similar whereas the wooden beds are made out of sustainable material which is a very important consideration as regards the environmental impact. Please allow that we offer light weight stackable wooden beds + mattresses in the interest of allowing the usage of sustainable products in line with the best practices worldwide.	We request PVC nap cots since these can be stacked in a way which consumes less storage space (which is very limited in most preschool institutions).  Please refer to the Corrigendum no.1 to Tender Dossier which is published on EuropeAid and CFCU website.
11.	<b><u>Lot 1:</u></b> Please clarify the logistics for delivery and assembly and provide more detailed instructions as regards whether the actual place for delivery as specified in the Tender Document is also the place for assembly where the furniture will be assembled?	Please refer to the Answer no.6.
12.	<b><u>Lot 1:</u></b> Please clarify whether the supplier's obligation is terminated with the delivery of the Goods to the specified addresses as	Please refer to the Answer no.6.

	per the Delivery Schedule in the Tender Document? If installation at the specified addresses is required, please clarify if you have all necessary space for the installation to be completed at those specified addresses? Have you got sufficiently large and secure storage for all items to be securely stored at the addresses specified in the Delivery Schedule? Will there be provided daily access for the work men that will be installing the furniture and will there be provided sufficient space for the Tools and Equipment that the Installation teams will have to use for the installation?	
13.	<b><u>Lot 1:</u></b> Item 4: Please clarify what is the expected Power Supply for this shelf and what is the required Safety certification?	The shelf needs to be connectable to the AC power socket. The item needs to have CE marking.  Please refer to the Corrigendum no.1 to Tender Dossier which is published on EuropeAid and CFCU website.
14.	<b><u>Lot 1:</u></b> Item 2 – please provide technical drawing and / or picture	Please refer to the Clarifications No.1, Answer no: 2.
15.	<b><u>Lot 1:</u></b> Commercial warranty of 12 month from delivery – due to the purpose of those type of furniture being used by children in schools, the maximum commercial warranty provided by the manufacturers as a standard is 6 months – please confirm that the standard commercial warranty of 6 month is acceptable	Please note that in accordance with Article 32 of the Special Conditions of the Contract, warranty must remain valid for one year after issuance of provisional acceptance certificate. As for the commercial warranty, it must remain valid for one year after issuance of final acceptance certificate.
16.	<b><u>Lot 1:</u></b> Implementation period is given as 365 days; however, the delivery period is 150 days . Those are large quantities therefore, given that the implementaiton period is specified as 365 days , please allow that the delivery period of 180 days.	The delivery period is extended to 210 days.  The mentioned issue is remedied by means of Corrigendum no.1 to Tender Dossier, which is published on EuropeAid and CFCU website.
17.	<b><u>Lot 1 and Lot 3</u></b> Technical Capacity of the tenderer – please confirm that the requirement for 2 contracts with a budget of at least that of the financial offer refers to contracts that are similar in value and in complexity – namely contracts which required commissiong , delivery and installation. With regards to Lot 1- please remove the specific requirement that the tenderer must have supplied at least 2 contracts for “Furniture and Equipment” of the same financial value because such a combination of furniture and equipment in the same lot and in the values of the current tender does not come often as a tender	In accordance with Contract Notice, Article 16.3a) Technical capacity of tenderer, the criteria that has to be fulfilled is that <u>for each tendered lot</u> tenderer has delivered supplies under at least 2 contracts with a budget of at least that of his financial offer for this tender <u>in the field related to this contract</u> .  Please note that the selection criteria set in the Contract Notice will remain unchanged.

	project hence it will be very difficult to company with this requirement in its current form.	
18.	<p><b><u>Lot 1 and Lot 3</u></b></p> <p>For Lot 3 – it will be impossible to find a company, even in the form of a Joint Venture that has supplied such big quantity of Toys. Therefore, please remove that specific requirement that the tenderer must have supplied previously 2 contracts with the same financial value of Toys.</p>	Please note that the selection criteria set in the Contract Notice will remain unchanged.
19.	<p><b>Lot 1: Furniture and Equipment</b></p> <p>1/Double Sided Shelf</p> <p>Totally how many shelves it will have, how many partitions? Can you describe it more in detailed or share a sample picture? ABS is the same with PVC? Because in Turkey, PVC is used. What is the thickness of the ABS, (1 mm or 2 mm)? for ABS, do you request to use adhesive varnish or any kind of adhesive matter or to bang a nail? Which type is available for you?</p> 	<p>The mentioned issue is remedied by means of Corrigendum no.1 to Tender Dossier, which is published on EuropeAid and CFCU website.</p> <p>Moreover, please refer to the Clarifications no.1, Answer no.1</p> <p>In addition please note that in accordance with PRAG 2018 section <b>4.3.4 Additional information during the procedure</b>, the Contracting Authority cannot give a prior opinion on the assessment of the tender.</p>

20.	<p><b>Lot 1: Furniture and Equipment 2/Shelf for Science Center</b></p> <p>We couldn't quite understand what this product was. Can you describe it more in detailed or share a sample picture? How many shelves do you request? How many drawers do you request? Which construction material do you request, refined and coated chipboard or other type of material? Could you specify this?</p>  <p>We will unite those two products on the same product. You can think both of them as a one product.</p>	<p>The mentioned issue is remedied by means of Corrigendum no.1 to Tender Dossier, which is published on EuropeAid and CFCU website. Moreover, please see Clarifications no.1, Answer no.2</p> <p>The exact number of shelves and drawers is not strictly defined as long as their general basic functionality is achieved.</p>
21.	<p><b>Lot 1: Furniture and Equipment 3/Mobile shelf for the art center</b></p> <p>Can you describe it more in detailed or share a sample picture? What is the construction material? Will it be pressed beech spear or melamine coated chipboard In two sizes-what does it mean? Do you request a cover on bottom?</p> 	<p>The mentioned issue is remedied by means of Corrigendum no.1 to Tender Dossier, which is published on EuropeAid and CFCU website. Moreover, please refer to the Clarifications no.1, Answer no.3</p> <p>The cover on bottom is not requested.</p>
22.	<p><b>Lot 1: Furniture and Equipment 4/Movable low shelf with light for research activities with light or magnet</b></p> <p>Can you describe it more in detailed or share a sample picture? Which part is movable, Plexiglas or board part? The top of table is completely movable or not? On</p>	<p>Please see the Corrigendum no. 1 to Tender Dossier which is published on EuropeAid and CFCU website. Moreover, please refer to the Clarifications no.1, Answer no.4</p> <p>The entire item needs to be movable, with the</p>

	<p>which part do you request wheels? On table legs or on top of table?</p> 	<p>wheels attached on the bottom.</p>
<p>23.</p>	<p><b>Lot 1: Furniture and Equipment</b>5/Baby bed</p> <p>Can you describe it more in detailed or share a sample picture? Do you request sponge on ends of beds, on pink side on picture?</p> 	<p>Please see the Corrigendum no. 1 to Tender Dossier which is published on EuropeAid and CFCU website.</p> <p>Moreover, please refer to the Clarifications no.1, Answer no.5</p> <p>Sponge corners/edges are not required.</p>
<p>24.</p>	<p><b>Lot 1: Furniture and Equipment</b> 5/Wallboard_</p> <p>Can you describe it more in detailed or share a sample picture? For the construction material, do you request steel enamel or laminate material?</p> 	<p>Please refer to the Clarifications no.1, Answer no.6</p> <p>Both materials are acceptable.</p>